

**TO: MEMBERS, BOARD OF EDUCATION** **AMENDED**  
**FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT**  
**DATE: JUNE 16, 2015**  
**SUBJECT: B.1.g APPROVE FOR FACILITY USE BY RELIGIOUS ORGANIZATION**  
**CONSENT**

---

**ISSUE:** Shall the Board authorize the use of the parking lot at the Oak Park Unified School District Support Services Center by Chabad of Oak Park?

**BACKGROUND:** As a provision of its Conditional Use Permit (CUP) required by the County of Ventura, the Chabad of Oak Park has requested to continue their use of the Support Services Center parking lot for the 2015-16 school year. The Chabad has agreed to abide by all District rules and regulations regarding use of facilities. The applicant will pay all applicable charges, including the use of 27 specified parking spaces as required by the CUP.

The Chabad's Facility Use Request form, including the dates and times of usage is attached for the Board's review.

**ALTERNATIVES:**

1. Authorize the use of the parking lot at the Support Services Center by Chabad of Oak Park, effective July 1, 2015 - June 30, 2016, under the following conditions:
  - a) Applicant abides by all District rules and regulations regarding Facility use.
  - b) Scheduled use is as stated on the application for use.
  - c) Applicable fees will be based on current Board-approved facility use rates, and will include the use of 27 specified parking spaces.
  - d) The applicant will pay all applicable fees in advance of the use.
2. Do not authorize this use of facilities.

**RECOMMENDATION:** Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

\_\_\_\_\_  
Anthony W. Knight, Ed.D.  
Superintendent

Board Action: on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

**Oak Park Unified School District  
APPLICATION FOR USE OF SCHOOL FACILITIES**

Application No. \_\_\_\_\_

— THIS PERMIT TERMINATES ON JUNE 30 OF THIS FISCAL YEAR —

PLEASE PRINT

Application is hereby made for the use of facilities at

Facility Requested: Parking Lot - 27 spaces Oak Park Unified School District Parking Lot

Date Requested: From: 07/01/15 Day: Su M T W T F S From: \_\_\_\_\_ a.m./p.m.

To: 06/30/16 Day: Su M T W T F S To: \_\_\_\_\_ a.m./p.m.

Scheduled Activity (list speaker, topic, or type of meeting): Please see Calendar

Will food be served? ☐ Yes ☐ No If yes, what type? ☐ Beverages ☐ Refreshments ☐ Pot-Luck ☐ Prepared Meal

Will admission be charged or any monies collected? ☐ Yes ☐ No If yes, how will the proceeds be used? \_\_\_\_\_

Equipment Requested: Number of Chairs \_\_\_\_\_ Number of Tables \_\_\_\_\_ Other \_\_\_\_\_

**Organization Information**

Name of Organization Chabad of Oak Park

Designated Representative Rabbi Yisrael Levine Title Director

Billing Address 30347 Canwood St Agoura Hills, CA 91301

Insurance Company Church Mutual Policy No. 0200406-02-439616

**Certification**

- 1) Applicant hereby indemnifies and agrees to hold the Oak Park Unified School District, its officers, and employees harmless from any and all claims, demands, causes of action, liability, or loss of any sort because of, or arising out of, the acts or omissions of the applicant or persons using the facilities under the auspices of the applicant. The applicant may be required also to defend on behalf of the District any and all claims at his expense.
- 2) Applicant shall be personally responsible, on behalf of the organization, for any damage or unnecessary abuse of school buildings, grounds, or equipment while occupied by the organization. Applicant agrees to abide by and enforce the rules and regulations of the Oak Park Unified School District governing the non-school use of buildings, grounds, and equipment.
- 3) Applicant states that he has read the rules and regulations on the reverse side of this application and agrees to abide by and enforce same.
- 4) Applicant guarantees payment of all fees and charges assessed by the District within thirty (30) days after invoice date.
- 5) Cancellation of this facility request shall be made to the school Principal at least 24 hours before the times requested or the organization will be charged for custodial time.
- 6) The undersigned states that, to the best of his knowledge, the school property for use of which application is hereby made will not be used for the commission of any crime including, but not limited to, the crimes specified in Section 11400 and 11401 of the California Penal Code. This statement is made under the penalties of perjury.

Signature [Signature] Date 4/22/15

Name (please print) Yisrael Levine Title Rabbi

Address 5998 Canifer St Oak Park 91377 Day Phone 818-929-4265

— THIS SECTION FOR OFFICE USE ONLY —

**Approval**

Estimated custodial time required: Regular Hours \_\_\_\_\_ Overtime Hours \_\_\_\_\_ Additional personnel time required: \_\_\_\_\_ Hours

This application is approved for scheduled time and date \_\_\_\_\_ Building Principal \_\_\_\_\_ Date \_\_\_\_\_

**Estimated Charges**

Rental \_\_\_\_\_ ☐ Free\* ☐ Direct Costs ☐ Fair Rental Value

Custodial \_\_\_\_\_

Cafeteria \_\_\_\_\_

Other \_\_\_\_\_

TOTAL \_\_\_\_\_

This is not an invoice. You will be billed for any legal charges related to this use of facilities after the date of actual use (or quarterly, if year-round use.)

\*Donations to cover all or part of the listed direct costs will be gratefully accepted on behalf of the students of our district.

— SUBMIT TO SCHOOL OFFICE FOR APPROVAL —

White Copy — Principal Yellow Copy — Business Office Pink Copy — Maintenance Goldenrod Copy — Organization (after approval)



**CENTER FOR JEWISH LIFE**

30347 Canwood Street  
Agoura Hills, CA 91301  
818-991-0991  
fax 818-707-1190  
www.chabadconejo.com

CHABAD OF AGOURA HILLS

CHABAD OF OAK PARK

CHABAD OF WESTLAKE VILLAGE

CHABAD OF THOUSAND OAKS

CHABAD OF NEWBURY PARK

CHABAD OF CALABASAS

CHABAD OF MOORPARK

CONEJO JEWISH ACADEMY

MEI MENACHEM-MIKVAT DEVORAH

THE FRIENDSHIP CIRCLE

THE SUNSHINE CLUB

CAMP GAN ISRAEL

GAN YELADIM NURSERY

April 21, 2015

Mr. Martin Klaus,  
Oak Park Unified School District  
5801 E. Conifer St.  
Oak Park, CA 91301

Dear Mr. Klaus,

Please use the attached Calendar as the official request for lease of parking spaces from the Oak Park Unified School District for the period of July 1, 2015 – June 30, 2016. No dates and times except those expressly requested are included in the OPUSD parking request.

Thank you,

Rabbi Yisroel Levine  
Chabad of Oak Park

July 2015						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3 Sundown + 1 hour	4 10:am – 2:pm Sundown + 1 hour
5	6	7	8	9	10 Sundown + 1 hour	11 10:am – 2:pm Sundown + 1 hour
12	13	14	15	16	17 Sundown + 1 hour	18 10:am – 2:pm Sundown + 1 hour
19	20	21	22	23	24 Sundown + 1 hour	25 10:am – 2:pm Sundown + 1 hour
26	27	28	29	30	31 Sundown + 1 hour	10:am – 2:pm Sundown + 1 hour

# August 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1  10:am – 2:pm Sundown + 1 hour
2	3	4	5	6	7  Sundown + 1 hour	8  10:am – 2:pm Sundown + 1 hour
9	10	11	12	13	14  Sundown + 1 hour	15  10:am – 2:pm Sundown + 1 hour
16	17	18	19	20	21  Sundown + 1 hour	22  10:am – 2:pm Sundown + 1 hour
23	24	25	26	27	28  Sundown + 1 hour	29  10:am – 2:pm Sundown + 1 hour
30	31					

# September 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4 Sundown + 1 hour	5 10:am – 2:pm Sundown + 1 hour
6	7 Labor Day	8	9	10	11 Sundown + 1 hour	12 10:am – 2:pm Sundown + 1 hour
13 Rosh Hashanah Sundown + 2 hours	14 Rosh Hashanah Sundown + 2 hours	15 Rosh Hashanah NO CHABAD PARKING <del>10:am – 2:pm</del> – Sundown + 2 hours	16	17	18 Sundown + 1 hour	19 10:am – 2:pm Sundown + 1 hour
20	21	22	23	24	25 Sundown + 1 hour	26 10:am – 2:pm Sundown + 1 hour
27 Sukkot Sundown + 2 hours	28 Sukkot NO CHABAD PARKING <del>10:am – 2:pm</del> – Sundown + 2 hours	29 Sukkot NO CHABAD PARKING <del>10:am – 2:pm</del> – Sundown + 2 hours	30			

October 2015						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2 Sundown + 1 hour	3 10:am – 2:pm Sundown + 1 hour
4 Shmini Atzeret Sundown + 2 hours	5 Shmini Atzeret NO CHABAD PARKING 10:am – 2:pm – Sundown + 2 hours	6 Simchat Torah NO CHABAD PARKING 10:am – 2:pm – Sundown + 2 hours	7	8	9 Sundown + 1 hour	10 10:am – 2:pm Sundown + 1 hour
11	12	13	14	15	16 Sundown + 1 hour	17 10:am – 2:pm Sundown + 1 hour
18	19	20	21	22	23 Sundown + 1 hour	24 10:am – 2:pm Sundown + 1 hour
25	26	27	28	29	30 Sundown + 1 hour	31 10:am – 2:pm Sundown + 1 hour

November 2015						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6 Sundown + 1 hour	7 10:am – 2:pm Sundown + 1 hour
8	9	10	11	12	13 Sundown + 1 hour	14 10:am – 2:pm Sundown + 1 hour
15	16	17	18	19	20 Sundown + 1 hour	21 10:am – 2:pm Sundown + 1 hour
22	23	24	25	26	27 Sundown + 1 hour	28 10:am – 2:pm Sundown + 1 hour
29	30					



December 2015						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4 Sundown + 1 hour	5 10:am – 2:pm Sundown + 1 hour
6	7	8	9	10	11 Sundown + 1 hour	12 10:am – 2:pm Sundown + 1 hour
13	14	15	16	17	18 Sundown + 1 hour	19 10:am – 2:pm Sundown + 1 hour
20	21	22	23	24	25 Sundown + 1 hour	26 10:am – 2:pm Sundown + 1 hour
27	28	29	30	31		

# January 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Sundown + 1 hour	2 10:am – 2:pm Sundown + 1 hour
3	4	5	6	7	8 Sundown + 1 hour	9 10:am – 2:pm Sundown + 1 hour
10	11	12	13	14	15 Sundown + 1 hour	16 10:am – 2:pm Sundown + 1 hour
17	18	19	20	21	22 Sundown + 1 hour	23 10:am – 2:pm Sundown + 1 hour
24	25	26	27	28	29 Sundown + 1 hour	30 10:am – 2:pm Sundown + 1 hour
31						

## February 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5 Sundown + 1 hour	6 10:am – 2:pm Sundown + 1 hour
7	8	9	10	11	12 Sundown + 1 hour	13 10:am – 2:pm Sundown + 1 hour
14	15 Presidents' Day	16	17	18	19 Sundown + 1 hour	20 10:am – 2:pm Sundown + 1 hour
21	22	23	24	25	26 Sundown + 1 hour	27 10:am – 2:pm Sundown + 1 hour
28	29					

## March 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4 Sundown + 1 hour	5 10:am – 2:pm Sundown + 1 hour
6	7	8	9	10	11 Sundown + 1 hour	12 10:am – 2:pm Sundown + 1 hour
13	14	15	16	17	18 Sundown + 1 hour	19 10:am – 2:pm Sundown + 1 hour
20	21	22	23	24	25 Sundown + 1 hour	26 10:am – 2:pm Sundown + 1 hour
27	28	29	30	31		

# April 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Sundown + 1 hour	2 10:am – 2:pm Sundown + 1 hour
3	4	5	6	7	8 Sundown + 1 hour	9 10:am – 2:pm Sundown + 1 hour
10	11	12	13	14	15 Sundown + 1 hour	16 10:am – 2:pm Sundown + 1 hour
17	18	19	20	21	22 Sundown + 1 hour	23 10:am – 2:pm Sundown + 1 hour
24 Pesach 10:am – 2:pm Sundown + 2 hours	25	26	27	28 Pesach Sundown + 2 hours	29 Pesach 10:am – 2:pm Sundown + 1 hour	30 10:am – 2:pm Sundown + 1 hour

## May 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6 Sundown + 1 hour	7 10:am – 2:pm Sundown + 1 hour
8	9	10	11	12	13 Sundown + 1 hour	14 10:am – 2:pm Sundown + 1 hour
15	16	17	18	19	20 Sundown + 1 hour	21 10:am – 2:pm Sundown + 1 hour
22	23	24	25	26	27 Sundown + 1 hour	28 10:am – 2:pm Sundown + 1 hour
29	30	31				

June 2016						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3 Sundown + 1 hour	4 10:am – 2:pm Sundown + 1 hour
5	6	7	8	9	10 Sundown + 1 hour	11 10:am – 2:pm Sundown + 1 hour
12 Shavuot 10:am – 2:pm Sundown + 2 hours	13 Shavuot 10:am – 2:pm Sundown + 2 hours	14	15	16	17 Sundown + 1 hour	18 10:am – 2:pm Sundown + 1 hour
19	20	21	22	23	24 Sundown + 1 hour	25 10:am – 2:pm Sundown + 1 hour
26	27	28	29	30		